

MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL
TUESDAY, JULY 6TH, 2010 - 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

ACTION ITEMS:

ACTION ITEM #1: CALL TO ORDER AND ANNOUNCEMENTS

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Mark Conway and held in Council Chambers. Councilmembers present: Tamara Potter, Rob Curtis, David Vernia, Matt Bates and Ole Pederson. Administration and staff present: Kathy A. Raney, City Administrator/City Clerk; Kirk Hayden, Public Works Director; Bob Sage, Police Chief; Kelly Mendoza, Asst. City Clerk; and Andrew Marino, Asst. City Attorney. Citizens present: Suzi Thien, Gwen Hensley, Christine Lundblum, Jamie Belden, Rod Young and Ron Long.

ACTION ITEM #2: INVOCATION AND FLAG SALUTE

Pastor Long gave the invocation then led the flag salute.

ACTION ITEM #3: APPROVAL OF AGENDA

With copies of the 07/06/10 agenda previously distributed and before each Councilmember, the following:

MOTION (by D.Vernia): To approve the 07/06/10 agenda as presented.
SECOND BY T. Potter with MOTION PASSING 5-0.

ACTION ITEM #4: APPROVAL OF MINUTES

With copies of the minutes of the June 21st, 2010 Regular Council meeting previously distributed and before each Councilmember, the following:

MOTION (by R. Curtis): To approve the minutes of the June 21st, 2010 Regular Council meeting. **SECOND BY O. Pederson, with MOTION PASSING 5-0.**

ACTION ITEM #5: CLAIMS

With copies of Appropriation Ordinance No. 13 previously distributed and before each Councilmember, the following:

MOTION (by T. Potter): To approve the payment of claims for Appropriation Ordinance No.13. **SECOND BY M. Bates, with MOTION PASSING 5-0.**

ACTION ITEM #6: CITIZEN REQUESTS

Kirk Hayden introduced Jamie Belden as the new Water/Waste Water Supervisor. Mayor Conway thanked Jamie for coming and welcomed him to the staff.

ACTION ITEM #7: RECEIVE SUZI THIEN, SUNLIGHT CHILDREN'S ADVOCACY AND RIGHTS FOUNDATION (S.C.A.R.F.) – UPDATE AND FUNDING REQUEST

Suzi Thien, Chairmain of the Sunlight Children's Advocacy & Rights Foundation came before Council to provide an annual update. She reported that one of their goals is to build an emergency short-term stay shelter for abused children. She gave an overview of their activities and statistics. Mayor Conway noted that this organization touches him because it is for the children and that they provide a valuable service to our community. After discussion the following:

MOTION (by M. Bates): To donate \$1,500.00 to S.C.A.R.F. **SECOND BY T. Potter, with MOTION PASSING 5-0.**

ACTION ITEM #8: ORDINANCE NO. 556 – APPROVAL OF AMENDED COMPREHENSIVE DEVELOPMENT PLAN FOR THE CITY OF ROSE HILL

Kathy Raney, City Administrator, discussed the proposed expansion of our Area of Influence into Sedgwick County to protect our growth moving west with two new subdivisions. The study area must be redefined as a planning area and be included in the Comprehensive Plan in order to move forward. Approval of Ordinance No. 556 would allow Randy Hladik, Planning and Zoning Official, to request the Metropolitan Area Planning Commission's consideration to allow our Area of Influence into Sedgwick County. After discussion, the following:

MOTION (by R. Curtis): To approve Ordinance No. 556 regarding an Amendment to the Comprehensive Development Plan for the City of Rose Hill. SECOND BY O. Pederson, with MOTION PASSING 5-0.

ACTION ITEM #9: CONSIDERATION – EXPAND SCOPE OF DRAINAGE/EAST ROSEWOOD ST. PROJECT

Mayor Conway reported that this proposal is to provide improved drainage on East Rosewood including expanding the scope for a drainage channel and pond clean-out on the property adjacent to the east city limits south of Rosewood. Funding would come from the K.D.O.T. loan which has approximately \$70,000 available, and the balance would come from the Arterial Street Fund. The engineer's estimate is \$150,280. After discussion, the following:

MOTION (by D. Vernia): To approve the expansion of scope of drainage(E. Rosewood St. Project) southeast of Rosewood and east of Young St., at a cost not to exceed \$150,280. SECOND BY M. Bates, with MOTION PASSING 5-0.

ACTION ITEM #10: BERLIN DRAINAGE PROJECT ENGINEERING RECOMMENDATION

Mayor Conway reported that as per the procurement requirement of the EPA Infrastructure Grant, RFQ's were requested for this project. After review and consultation with him, including analysis of the relationship of this drainage project with three other large City projects, it is staff's recommendation to select Professional Engineering Consultants, P.A. for engineering of this project. After discussion, the following:

MOTION (by M. Bates): To select Professional Engineering Consultants, P.A. for engineering of the Berlin Drainage project. SECOND BY R. Curtis, with MOTION PASSING 5-0.

DISCUSSION ITEMS:

DISCUSSION ITEM #1: ENGINEER'S UPDATE

Rod Young, P.E.C., reported that **Rockwood Falls** is complete with one remaining item involving the pavement repair work caused by the installation of the gas distribution lines by KS Gas. **Cox Acres** construction has begun and it is scheduled to be completed by September 2010. **Sunrise Addition** is still on hold awaiting the developer to submit final petitions, letters of credit, agreement with RWD #3 and a revised drainage plan. The **Wastewater Treatment Plant** has received a final pay request from the contractor and is under review. Legal descriptions for easements have been delivered to City Staff regarding the **Strode Force Main** project.

DISCUSSION ITEM #2: 2011 BUDGET WORKSHOP

City Administrator, Kathy Raney, gave an overview of the draft 2011 City Budget. She reported that the mill levy reflected an increase in .229 mills, which is about \$4 on a \$100,000 per year. She reported that the increase takes into consideration the Ibarra Tax Abatement, which is pending, and the City valuation coming in flat. She reported that State revenues will most likely come in lower than projected. Regarding the Water Fund, she and Kirk are meeting with several entities regarding a secondary water source. The Sewer Fund is much healthier than last year due to the rate and improvement fee review and re-structure. She thanked Kirk, Bob and staff for their hard work in assisting on the budget. After discussion, Kathy reported that Council would set the Public Hearing for August 2nd.

DISCUSSION ITEM #3: NOTICES AND COMMUNICATIONS

- **Butler County Commission Agendas/Minutes:** Mayor Conway noted that copies of the Butler County Commission minutes/agendas were in Council packets.

DISCUSSION ITEM #4: CITY ADMINISTRATOR'S REPORT

Kathy Raney, City Administrator, reported on the following items:

- **Street Closing:** A request was made regarding a street closing to hold a benefit dance for Donita Cleveland at Mid Town Auto Service, July 17th from 7:00 p.m. to Midnight. After discussion, the following:

MOTION BY(D. Vernia): To close Berry St. to Main, July 17th for fundraiser/street dance from 7 PM to Midnight. **SECOND** by: T. Potter, with MOTION passing 5-0.

- **Ice Cream Social/Fireworks:** Kathy said she enjoyed the Independence Day celebrations.

DISCUSSION ITEM #5: DEPARTMENT HEAD'S REPORT

Kirk Hayden, Public Works Director, came before Council to discuss the following:

- **Recycling Pilot Program:** This program with Butler County will give the city a tremendous opportunity to take the lead in this recycling concept at no additional cost. Council agreed having the current non-profit organizations go out to the WWTF to finish their obligation for remainder of the year. A location has been secured and flyers will be distributed at the July recycling dates.
- **Green Waste:** Currently working on this area with the target date being the end of July. Hours of operation were presented to Council. Mayor suggested putting together hours of operation and presenting it at the next Council meeting.

Bob Sage, Police Chief, reported on the following items:

- **S.C.A.R.F.:** Thank you for supporting this organization.
- **Independence Day:** No citations were issued, and it proved to be a safe holiday this year.

DISCUSSION ITEM #6: MAYOR'S REPORT

Mayor Conway: reported on the following items:

- **WWTF:** Welcomed Jamie Belden to city staff and feels he will be an asset.
- **Budget:** Mayor thanked staff for all the hard work on the budget.

DISCUSSION ITEM #7: COUNCILMEMBERS' REPORTS

R. Curtis: Welcomed Jamie and thanked staff for their hard work on the budget.

O. Pederson: Welcomed Jamie and thanked staff for their hard work on the budget.

T. Potter: Welcomed Jamie and thanked staff for their hard work on the budget.

D. Vernia: Welcomed Jamie and thanked staff for their hard work on the budget.

M. Bates: Welcomed Jamie and thanked staff for their hard work on the budget.

DISCUSSION ITEM #8: ADJOURNMENT

There being no further business to come before Council, the following:

MOTION (by R. Curtis): To adjourn the meeting at 8:38 p.m. **SECOND BY T. Potter** with **MOTION PASSING 5-0.**

Respectfully submitted:

Kelly L. Mendoza, Recorder
Assistant City Clerk

07/06/10